Metadata Registration Practice Statement

Federation Name:	CAFMOZ
Federation Operator:	MoRENet, Mozambique
Federation Web Page:	https://cafmoz.morenet.ac.mz
Contact:	cafmoz@morenet.ac.mz
Date of last change:	2024-09-30

1. Terms Used in this Document

- *Federation*: MoRENet Identity Federation

- *FOP*: Federation Operator, Federation Operations Team

- *IdP*: Identity Provider

- *SP* Service Provider

- *MoRENet*: Mozambique Research and Education Network

2. Common Practices

An Organization asking for to join CAFMOZ with an IdP or an SP has to fill and sign an appropriate request for Membership or for Partnership.

Membership is for MoRENet members, Partnership is for other Organizations.

Official representative(s) of the participating institution must sign membership or Partnership request.

The Membership or Partnership request is checked by the federation operator and must be approved by the Policy Committee.

3. Practices on Identity Provider Registration

An Organization asking to register an IdP has to fill a form and send appropriate Metadata for the entity.

The form and Metadata received from the Organization are checked by the federation operator to verify the requirements and must be approved by the Policy Committee.

Necessary requirements:

- A document describing the vetting process for end users before their registration in the IdP;

- The privacy policy on attributes release;

- The IdP must be correctly configured, secured and running;

After the approval, the federation operator publishes and maintains the Metadata.

Subsequent changes to these elements and attributes do not require re-approval by the federation operator. Only administrators specifically appointed by the Organization can modify the IdP information.

For interfederation, the entity must provide SAML2 Metadata and ask the federation operator to publish it for participation in eduGAIN.

4. Practices on Service Provider Registration

Organization asking to register a SP has to fill a form and send appropriate metadata for the entity.

The form and Metadata received from the Organization are checked by the federation operator to verify the requirements and must be approved by the Policy Committee.

Requirements:

- Declaration to fulfill EC Data Protection Directive;

- The SP must be correctly configured, secured and running;

After approval, the federation operator publishes and maintains the Metadata.

Subsequent changes to these elements and attributes do not require re-approval by the federation operator. Only administrators specifically appointed by the Organization can modify the SP specific information.

For interfederation, the entity must provide SAML2 Metadata and ask the federation operator to publish it for participation in eduGAIN.

5. Practices Regarding Metadata Modifications

In CAFMoz, Metadata is modified only by a manual intervention of the federation operator. When an entity needs a change, its administrator sends the new Metadata to the federation operator, who makes the appropriate checks before including/substituting the new snippet in the official federation Metadata file.

The IdP/SP administrator also has to insert into the Metadata non-technical information like descriptions or support contacts.